

CHECKLIST for a Consular Report of Birth Abroad (CRBA).

This checklist includes all documents required to apply for a CRBA. Please print out this checklist and bring to your appointment. Each individual applying for a CRBA must schedule an appointment and be present.

Check the appropriate box in front of each document that you bring with you. At the time of your interview, please submit the original documents and a photocopy of each document. The documents should be placed in the same order as the checklist with the original on top of the copy. If you do not bring a photocopy, you may be charged for each page that needs to be photocopied.

Please note all documents must be in English. Documents in languages other than English must be accompanied by an English certified translation.

- **This checklist**
- **Unsigned, completed application for Consular Report of Birth Abroad (DS-2029)**
- **Child's birth certificate**
Swiss Family Booklets are not accepted.
- **Parents' marriage certificate, if applicable**
- **Parents' death certificate, if applicable**
- **Parents' evidence of U.S. citizenship**
i.e. U.S. passport, U.S. certificate of naturalization, U.S. certificate of citizenship, U.S. consular report of birth abroad, etc
- **Parents' government-issued ID (i.e. passport, other national identity document)**
- **Evidence of name change**
If either the parents' current legal name does not appear on all presented documents, provide official evidence of a name change
- **Evidence of physical presence**
The U.S. citizen parent must bring proof they were present in the United States before the child's birth. Please refer to our website for sample documentation <http://bern.usembassy.gov/birth abroad.html>.
- **Pre-paid C5 envelope (we mail from/to Switzerland only)**
- **Non-refundable application fee (to be paid at the appointment)**

REMINDER:

The above checklist is a general guideline: depending on the circumstances of your case, you may be asked to provide additional types of documentation. By the U.S. regulation, the Embassy will give you 90 days to submit additional documentation or the case will be closed for insufficient evidence to establish U.S. citizenship of the applicant. During the period, the Embassy will respond to inquiries and provide any guidance you need. Please note that all fees are non-refundable.

Thank you and we look forward to seeing you.